



**GOVERNMENT OF ASSAM**  
**PROJECT MANAGEMENT UNIT**  
**ASSAM PROJECT ON FOREST AND BIODIVERSITY CONSERVATION SOCIETY**  
**ARANYA BHAWAN, NEAR SHANKARDEV KALAKHETRA**  
**PANJABARI, GUWAHATI-37**

No. APFBC/PMU/Phase-II/Recruitment/2024/345/9-A

Dated Guwahati the 15<sup>th</sup> June 2024

**NOTICE FOR CONTRACTUAL ENGAGEMENT**

The Project Management Unit (PMU) of APFBC Society invites online applications from eligible candidates for the positions of **i) Senior Procurement Specialist, ii) Finance Advisor & iii) Accountant** on a purely contractual basis. The selected candidates will be engaged initially till 31<sup>st</sup> December 2025 or co-terminus with the project, whichever is earlier. It may be extended further on the basis of performance evaluation, and the project requirements.

**General Instructions:**

1. Eligible candidate may send a scanned copy of the **signed** and duly **filled in prescribed format (in PDF file format only)**, which will be available on the official website of APFBC Society, to the Project Director, PMU, APFBC Society latest by **05.00P.M.** on **02<sup>nd</sup> July 2024** at the e-mail ID: [pd.pmu.apfbc@nic.in](mailto:pd.pmu.apfbc@nic.in)
2. Candidates must clearly mention their contact details-land line number with STD code/fax number/mobile number/e-mail ID.
3. Application delivered physically either in person or by post or by any other means will not be accepted.
4. Application submitted after closing hour and/or after closing date, not bearing passport photograph, signature of the applicant and not having his/her contact details will be rejected.
5. Shortlisted candidates will be required to appear for proficiency test/interview for which they should come fully prepared.
6. The date, time and venue of the proficiency test/interview of shortlisted candidates will be informed via E-Mail.
7. Candidates called for proficiency test/interview will be required to bring with them original signed copy of the application, two self-attested copies of required Educational Certificate, Experience Certificate etc., and three copies of recent passport size photograph. The originals of the Degree, Diploma Certificate etc. will be returned after verification.
8. No travelling allowance or any other allowance will be paid to the candidates called for proficiency test.
9. As the Assam Forest Department is committed to promote gender equality in all its activities, female candidates are encouraged to apply for the same.
10. Detailed Terms of Reference (TOR) may be seen at website [www.apfbcs.nic.in](http://www.apfbcs.nic.in).

**Sd/-**  
**Project Director**  
**PMU, APFBC Society**